

**ASSOCIATED ARTISTS OF PITTSBURGH**  
**Board of Directors Meeting**  
**December 14, 2015, 6:30 PM – Ice House (100 43<sup>rd</sup> Street, Pittsburgh)**

Board Members present: Ken Antol, Ann Thompson, Scott Hunter, Cecile Shellman, Emily Meyer, Brian Siewiorek, Mia Tarducci Henry, David Stanger, David Bush, Christopher J. King (via phone), Ryan Lammie, Scott Hunter, John Lewis, Tom Bakaitus, Jack Tomayko, Jeff Jarzynka,

Absent: PJ Zimmerlink. Kathryn Stanko had formally resigned from the Board of Directors since the previous meeting.

Guests: Juliana Morris, Executive Director, AAP

The meeting was called to order at 6:38 pm. John Lewis presided.

Welcome and Introductions

John Lewis opened an executive session of the board meeting, discussing his imminent departure as President of the Board. It was decided that Christopher King and Ryan Lammie will let Julianna Morris know who will be on the slate for the Executive Committee (ExComm) and who will serve in the capacity of President of the Board of Directors. The new President (Chris King) will run the January meeting and start his term thenceforth.

Guest (Juliana Morris) joined the meeting.

Approval of Minutes

The November minutes were approved.

Financial Report

Christopher King, participating by phone, led the discussion. Financials were not distributed at the time of the meeting, but were later circulated via email.

The auditors were complimentary of Juliana's work. This was a successful fiscal year. Investment funds are up, and the Heinz Endowments has increased funding. Buhl continues to contribute.

Executive Director's Report

The fall member screening was held on October 25. From a pool of 43 artists, ten were selected by a panel of ten member jurors.

The need for regular minutes taken at each Board meeting was underscored. July and October minutes were missing in 2015.

A grant letter from The Heinz Endowments was circulated. AAP requested \$40,000, of which \$30,000 was promised. They would like us to match what we did last year. They are interested in seeing the organization meet its project goals and show clear measures of success. They are primarily seeking evidence of: a successful fundraiser, an increase in the size of the board, an increased advisory council, the hiring of an exhibitions coordinator, and a permanent gallery space.

One of our goals that will help us is completing a survey that categorizes member needs. We aim to hire an exhibitions coordinator by mid-2016.

### Annual Exhibition

May 14 is the date of the Annual, to be held at Carnegie Museum of Art. A possible day for the opening is May 13. We need to give CMOA a heads-up as to our plan, and need to start planning in earnest in January. There will be a meeting with CMOA in January.

Juliana is working on First Night and the Gallery Crawl. She reached out to the Cultural Trust to get back on that schedule. The drop-off is Sunday, December 27 at the 3<sup>rd</sup> Floor Education Space downtown. There will be two days' installation work at \$15-20/hour. The question was raised about whether Adam Welch could supervise installation.

A possible August/September 2016 curated show was discussed (Chris McGinnis), as well as a possible Shippenville juried show possibility.

Juliana visited the Mayor's office to take care of final paperwork and signing contracts. There was no reception in the summer as hoped, so this may be revisited.

Laurie Barnes did a great job with the Education session on November 20 at the Pittsburgh Glass Center.

Space needs to be secured for the April 10-14 jury dates. John Lewis wondered whether it would be a good idea to have the jurying process in Harmarville, Carnegie, or somewhere else other than Pittsburgh, seeing that many members are regional rather than local. If anyone knows of secure, well-lit, dry space, let the Board know. Ryan Lammie said he would also look into space.

### Real Estate Committee Report

Ryan Lammie let the discussion of the Real Estate Committee. Some legwork has already been done in researching possibilities for exhibition space in the community. David Light owns 30,000 square feet of gallery-appropriate space, which might be available for sale or lease. A partnership might be worth investigating. The Real Estate Committee should get together with the Exhibition Committee to understand the needs, concerns, and issues related to exhibit space for AAP. Ryan also shared information about Radiant Hall projects, potentially offering space

for lease or partnership possibilities. Brian Siewiorek cautioned to be mindful of any conflicts of interest in any real estate decisions where board members or committee/council members are involved.

Committee members for Diversity, Fundraising, Leased Space, Exhibitions, Membership, Education, Advisory Council, and Marketing/PR were assigned. Progress will happen each month, and chairs will report to the President.

Diversity	Cecile, Ken, and Ann
Fundraising	John Lewis, Tom, Jack, David
Leased Space/Real Estate	Ryan Lammie
Exhibitions	Jeff, Scott
Membership	John, Mia
Education	Ann
Marketing/PR	Brian, Emily, Jeff

The meeting adjourned at 8:27 p.m.